



Fact sheet for student exchange programs

Civis incoming students
2025-2026



General information

Institution: Aix-Marseille Université (amU) - F MARSEIL84

President: Pr Eric Berton

Students Mobility Director: Mrs Marie Tredy

Institutional
website:



amU's
presentation video:



Information
about CIVIS:



Information about
exchange programs:



Nomination & application conditions

University nomination deadlines

Full year or fall semester:

1st April 2025

Spring semester:

1st October 2025

Student application deadlines

Full year or fall semester:

21st April 2025

Spring semester:

21st October 2025

Application process

Step 1 Nomination

Exchange students are nominated through the International Office of their home university. Once their nomination has been confirmed by AMU, online application has to be submitted.

Step 2 Online application

Students must complete the online application through AMU's mobility portal. The documents listed on the next page have to be submitted.

Step 3 Admission

After the application has been examined and accepted, students will receive an admission letter as well as "the welcome package" with all useful information.

List of documents needed to submit application

- **Curriculum Vitae**
- **Academic transcript of records**
- **Language proficiency certificate:** it is not mandatory but highly recommended depending on the faculty
- **Cover letter** mandatory for some faculties only
- **Learning agreement** (courses preselected at AMU by nominated students)
- **Reference Letter** for some faculties only (Pharmacy, Institute of Public Management and Territorial Governance, Pytheas Institute, Faculty of Medical and Paramedical Sciences)



Language requirements

Language level depends on the relevant faculty requirements.

Students may pursue courses in French and/or English. In general, a minimum of French level B1 or English level B2 is required.

Some specificities may apply depending on the departmental recommendations. For more information please contact your CIVIS or institutional Erasmus+ coordinator at your home university.

Contacts...

...for nomination

The nomination form should be sent by mail to the institutional mobility coordinators:

civis-incomingmobility@univ-amu.fr

Mobility acceptance will be given by each School/Faculty in accordance with their hosting capacity

... for all other questions

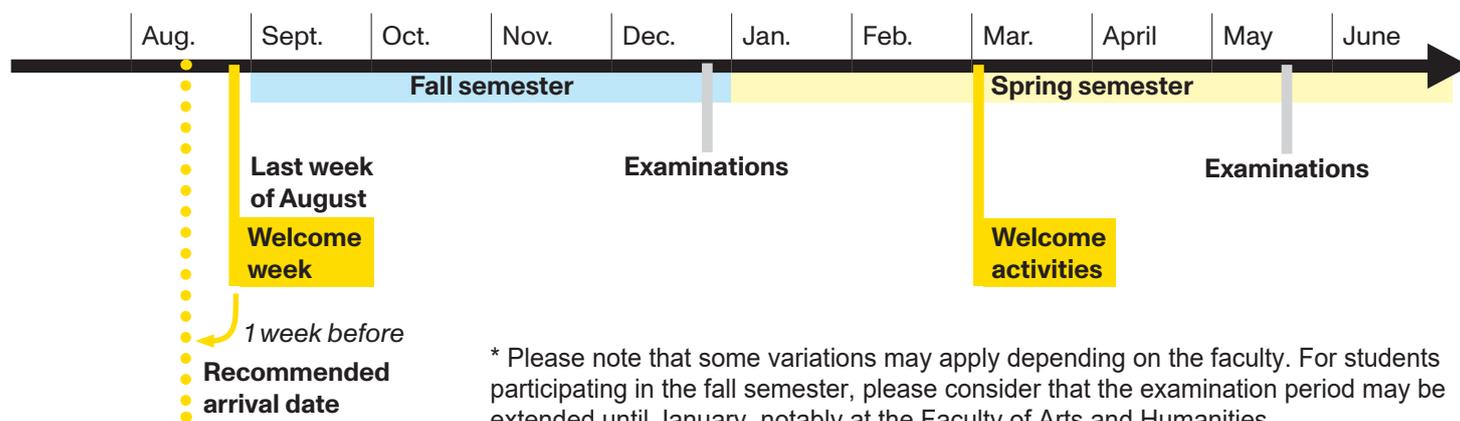
You can contact the International Relations Offices within the Schools and Faculties.

Contacts



Academic information

Academic calendar



Grades and requirements

ECTS grades	20 points scale	Definition
A	16-20	Excellent
B	13-16	Good
C	10-13	Average
D	8-10	Below average
E	6-8	Insufficient
F	0-6	Fail

This reference table is provided for information only, please note that some variations may apply depending on the host faculty.

Course load per semester

24 ECTS credits minimum authorized	30 ECTS credits recommended	34 ECTS credits maximum authorized
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In the event of a number of credits lower than 24 ECTS is authorized by the sending university, please contact us so that we can verify this possibility with the amU faculties directly.

Transcript of records

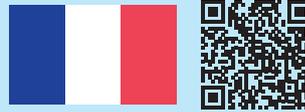
Transcripts are sent to the partner University within 5 weeks after the exchange semester ends.

Possibility to re-sit failed exams in June.

NB : Some faculties offer re-sit exam sessions in June.

Courses open to exchange students

French-taught courses:



English-taught courses:



If you have any questions please contact the International Relations Offices within the Schools and Faculties prior to finalising your course selections :



SUL (university language center)

FLE-AMU french classes open to exchange students

Students can follow up to 30 hours of French courses, spread over 10 weeks (each semester). Please note that these classes are subject to availability.

Depending on the host faculty, students may qualify for **4 ECTS**. To do so, students are required to **include «FLE-AMU» courses in their Learning Agreement** and to follow **9 additional hours of online self learning**.

Students from the Faculty of Arts, Letters, Languages and Humanities and students from the Graduate School of Management will receive FLE classes within their faculties.

Life in Aix-Marseille

Disability

Aix-Marseille Université's Mission Handicap welcomes and supports students with physical, sensory or psychological disabilities, dyslexia or long-term disabling health conditions.

It offers appropriate measures for each student throughout his or her university career, particularly in terms of study and exam accommodations.



Study permits/ visa process

Students must check with the appropriate French Embassy or Consulate in their home country for information about how to apply for a student visa.



Insurances

Non EU students need to register online to the free of charge French Health Plan after arrival in France.

EU students should ask for the European health insurance card (CEAM)

All students also have to subscribe to a housing insurance and a personal liability insurance. It is recommended to check the housing insurance contract. Sometimes the liability insurance is already included.



Transportation

Arrival by plane

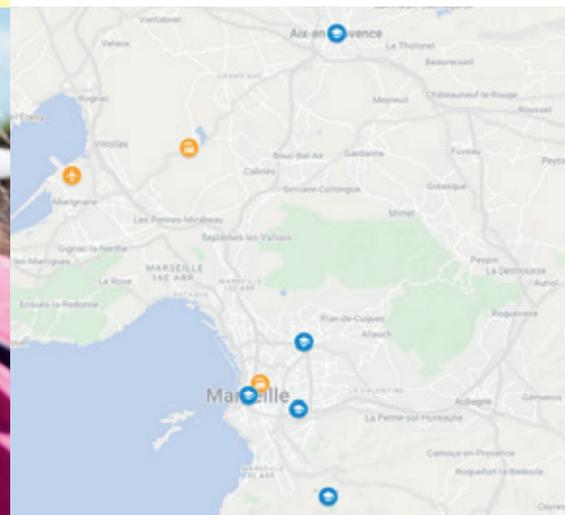
The closest airport to Aix-en-Provence and Marseille is **Marseille-Provence Airport** located approximately 20 miles away from Aix-en-Provence or Marseille.

Arrival by train

There are two different train stations "gares" associated with **Aix-en-Provence**:

- the **Gare SNCF Aix Centre-Ville** is located downtown Aix.
- **Aix TGV** is the high speed train station located about 15 minutes by bus outside of Aix-en-Provence.

Only one train station is associated to Marseille: **Gare SNCF Marseille St-Charles**



Cost of living

Accommodation in Hall of Residence:
≈ 255 €/month

Accommodation off-campus:
≈ 500 €/month

Food expenses:
≈ 300 €/month

Campus cafeteria:
≈ 3.30 € per meal



On-campus housing

Halls of residence in Aix-en-Provence or in Marseille: single room (approximately 10 m²) with bed, desk, chair, fridge, washbasin, shower and toilet. Shared kitchen facilities in each building. To book their room students will be required to:

Before their arrival

- Fill in the MoveOn and MesServicesEtudiants forms
- Confirm their booking through a 100€ down payment
- Upload their proof of identity and housing insurance including personal liability and VISALE when needed
- Sign and upload their housing contract

Upon their arrival

- Pay their room for the whole semester at the frontdesk of the residence
- Pay a security deposit (refunded at check out)

NB: Cash payment is not accepted. Students should confirm with their bank that they can make international payments with their card.



Surroundings

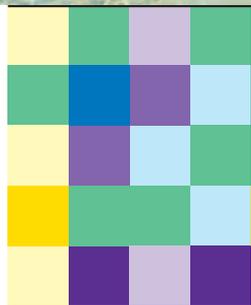


Aix-en- Provence:
A vibrant historic City and arts center



Marseille:

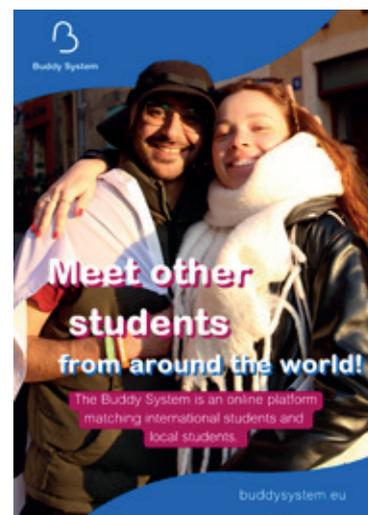
A major sea harbor near the French Riviera, at the foot of the Parc national des Calanques



Student resources & services

Buddy system

International students can take part in the **Buddy program** and have a student tutor. A local student (a Buddy) will help integration at the university



Welcome desk

This event offers international students the **opportunity to meet our different local partners and get valuable assistance in completing all the administrative procedures they need to deal with:**



Visa



Insurances



Health-related procedures



Bank account



Housing and accommodation



Student membership transport passes

It will also help them to get in touch with the different internal or local services of AMU.



Integration activities

During the first semester, students have the opportunity to register for cultural and social activities and be immersed in their future campus and local life during the intergration week. **It is highly recommended to arrive one week before the beginning of the fall semester and take part in the International Welcome Week.**

In the second semester, new exchange students can register for the Integration Day to get to know each other and discover their new environment.



Conception graphique : Dircom amu | Décembre 2024 | LR - Crédits photos : amU | Eléa Popiot