MINISTERUL EDUCAȚIEI
Universitatea Națională de Știință și Tehnologie
POLITEHNICA București
Blvd. Splaiul Independenței, nr. 313, sector 6, București

CENTRUL UNIVERSITAR PITEȘTI
Târgu din Vale, 1, 110040-Pitești, Romania
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Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	National University of Science and Technology POLITEHNICA Bucharest - UNSTPB
Campus	Pitești Campus – University Centre of Pitești
Erasmus Code	RO BUCURES43
PIC number	880988630
OID	E10339364
Institution website	www.upit.ro
Online course catalogue	https://www.upit.ro/ro/international/erasmusplus/erasmus-programme-countries/incoming-students/curriculum

1.2. Main contacts

Contact person	Prof. Gabriel JIGA
Responsibility	ERASMUS Institutional Coordinator
Contact details	Phone: +40214029284 Fax: +40213181028- Email: erasmus@upb.ro

Contact person	Carmen-Andreea BURCEA
Responsibility	Contact person for Erasmus+ KA131 Incoming Staff & Students Mobilities; Erasmus+ KA171 Incoming Staff & Students
Contact details	Phone: +40 348 453 333 Email: carmen.burcea3103@upb.ro; erasmus.pitesti@upb.ro

Contact person	Ramona Elena TONEA
Responsibility	Contact person for Inter-Institutional Agreements
Contact details	Phone: +40 348 453 333 Email: ramona_elena.tonea@upb.ro; erasmus.pitesti@upb.ro

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English, French, Romanian	*[Minimum recommended level: B1]*
Staff Mobility for Teaching	Any	English, French, Romanian	*[Minimum recommended level:B2]*

* Level according to Common European Framework of Reference for Languages (CEFR), see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether your institution has the infrastructure to welcome students and staff with disabilities.]

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	June 30th
Spring term	November 30th

2.3.2. Decision Response

We will send our decision within 4 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

2.3.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Grading system

Description of the institutional grading system:

Individual course are graded on a scale of 1-10;
1-4 = fail;
5 = sufficient;
6 = satisfactory;
7-8 = good;
9 = very good;
10 = excellent.
The maximum final university grade is 10.
Language courses and laboratories are usually graded as "Approved", if passed.

ECTS credits:
1 full academic year = 60 credits
1 semester = 30 credits

ECTS Grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	9	VERY GOOD - above the average standard but with some errors
C	7-8	GOOD - generally sound work with a number of notable errors
D	6	SATISFACTORY - fair but with significant shortcomings
E	5	SUFFICIENT - performance meets the minimum criteria

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Contact person	Carmen-Andreea BURCEA
Responsibility	Contact person for Erasmus+ KA131 Incoming Staff & Students Mobilities; Erasmus+ KA171 Incoming Staff & Students
Contact details	Phone: +40 348 453 333 Email: carmen.burcea3103@upb.ro; erasmus.pitesti@upb.ro

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.
http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Carmen-Andreea BURCEA
Responsibility	Contact person for Erasmus+ KA131 Incoming Staff & Students Mobilities; Erasmus+ KA171 Incoming Staff & Students
Contact details	Phone: +40 348 453 333 Email: carmen.burcea3103@upb.ro; erasmus.pitesti@upb.ro

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Carmen-Andreea BURCEA
Responsibility	Contact person for Erasmus+ KA131 Incoming Staff & Students Mobilities; Erasmus+ KA171 Incoming Staff & Students
Contact details	Phone: +40 348 453 333 Email: carmen.burcea3103@upb.ro; erasmus.pitesti@upb.ro

Academic Coordinators

Faculty	**Name**	**Email**
Mechanics and Technology	Andrei Boroiu, Vice-Dean	Andrei.boroiu@upb.ro
Electronics, Communication and Computer Use	Cosmin ȘTIRBU, Vice-Dean	Cosmin.stirbu@upb.ro
Economics and Law	Amalia DUȚU, Vice-Dean	Amalia_viorica.dutu@upb.ro
Education, Social Sciences and Psychology	Adriana LAZĂR, Vice-Dean	Adriana.lazar2208@upb.ro
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