



# Information for Exchange Students 2023/2024

## Full legal name of the university

Hochschule für Technik, Wirtschaft und Kultur Leipzig  
Leipzig University of Applied Sciences

## University address

Karl-Liebknecht-Straße 132  
04277 Leipzig, Germany

## Rector

Prof. Dr. Mark Mietzner

## Website

[www.htwk-leipzig.de/en](http://www.htwk-leipzig.de/en)

## Erasmus code

D LEIPZIG02

## ECHE number

29936 - EPP - 1 - 2014 - 1 - DE - EPPKA3- ECHE

## Academic information

### Module catalogue

[https://modulux.htwk-leipzig.de/app-modulux/  
frontend/studiengaenge/](https://modulux.htwk-leipzig.de/app-modulux/frontend/studiengaenge/)

Module catalogue is a resource for students, and provides summary information on all of the modules running at the University. Please note that this information is currently only available in German.

### Language of instruction

German; partly in English

### Language proficiency

If exchange students wish to attend courses taught in German, HTWK Leipzig requires German proficiency at the B2 level of the Common European Framework of Reference for Languages (Level c in the HTWK Leipzig Language Certificate form). If exchange students wish to attend courses taught in English, HTWK Leipzig requires English at the B2 level of the Common European Framework of Reference for Languages. We strongly recommend that these students take German language lessons before arrival, as general structures and university life function largely in German.

# Information for Exchange Students 2023/2024

## Academic calendar

### Winter Semester 2023/2024

1 October 2023 – 31 March 2024

Lecture period

16 October 2023 – 9 February 2024

Examination period

12 February – 1 March 2024 and  
25 March – 29 March 2024

Orientation Week

9 October – 13 October 2023

### Summer Semester 2024

1 April – 30 September 2024

Lecture period

8 April – 19 July 2024

Examination period

22 July – 9 August 2024 and

23 September – 27 September 2024

Orientation Week

2 April – 5 April 2024

# Information for Exchange Students 2023/2024



## Application deadlines

Winter Semester 2023/2024

15 June 2023

Summer Semester 2024

15 December 2023

## Nomination deadline

One month prior to  
application deadline

## Application process

Exchange students from our partner universities who wish to study at HTWK Leipzig for one or two semesters need to be nominated by the International Office of their home university for exchange studies at HTWK Leipzig. After receipt of the nomination, we will send the students information about the online application process and a link to our Mobility-Online application form. The students have to fill in the application form and register in our Mobility-Online database. They will be asked to upload the following documents:

### Application documents

1. **Application form** - signed by the student and the coordinator at the home university
2. **Learning Agreement** - programme of study
3. **Transcript of Records** - proof of academic achievements, copy of Bachelor's degree certificate (Master's level students only)
4. **Proof of German / English language skills**
5. **Proof of health insurance**
6. **Curriculum vitae**
7. **Passport photograph**
8. **Passport copy**

Additional information is available at (please use the section for non-degree students):

[www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply](http://www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply)

### Letter of acceptance

Please note that we will only accept complete applications. After the complete upload of all application documents, we will forward them to the Departmental International Coordinator at the relevant faculty. After acceptance, the exchange students receive an official letter of acceptance and additional information about housing and their study period in Leipzig.

### Semester fee

There are no tuition fees at HTWK Leipzig, but students are charged a semester fee of currently 258.10 Euro which is used to finance student services and gives students full access to the public transportation system in Leipzig and surrounding areas.



## Welcoming students to Leipzig

### Student buddies

The Department of Student Affairs organizes a student buddy programme for international students. Senior HTWK students from all faculties volunteer to aid and support their fellow international students upon their arrival in Leipzig. All exchange students are automatically registered for the buddy programme at the time of their acceptance at HTWK Leipzig. After acceptance, a student buddy will contact the exchange student by email to give assistance and advice, and to make arrangements for picking up the student upon arrival in Leipzig.

### Orientation Week

HTWK Leipzig organizes an Orientation Week for all exchange students from partner universities, which includes support for administrative appointments and an intercultural training to prepare for studies in Germany. Attendance is mandatory. It provides exchange students with excellent opportunities to get to know the university and to meet their fellow students.

### Housing

Students from our partner universities may apply for a room in a student hall of residence after receipt of their acceptance letter. Usually, our students live in furnished single rooms. They share the kitchen and bathroom in an apartment with another student. All relevant information regarding housing and the application process will be sent to the students with their acceptance letter.

### Estimated costs of living

#### Housing (student hall of residence)

approx. 220 Euro per month,  
plus an additional 300 Euro refundable security deposit

#### Living expenses (other)

approx. 360 Euro per month

#### Health insurance

approx. 100 Euro per month (non-EU students only)

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## Orientation Week

### Winter Semester 2023/2024

9 October – 13 October 2023

### Summer Semester 2024

2 April – 5 April 2024

Preferred arrival date: one or two day(s) before the start of the Orientation Week





## Contact details of Departmental International Coordinators

### Faculty of Architecture and Social Sciences

Prof. Dipl.-Ing. B. Arch. Marina Stankovic  
Degree courses in Architecture  
marina.stankovic@htwk-leipzig.de  
+49 341 3076 – 6318

Prof. Dr. phil. Anja Pannewitz  
Degree courses in Social Work  
anja.pannewitz@htwk-leipzig.de  
+49 341 3076 – 4405

### Faculty of Business Administration and Industrial Engineering

Prof. Dr. iur., LL.M. Cornelia Manger-Nestler  
All degree courses  
cornelia.manger@htwk-leipzig.de  
+49 341 3076 – 6720

Prof. Dr. rer. pol. Bodo Sturm  
All degree courses  
bodo.sturm@htwk-leipzig.de  
+49 341 3076 – 6388

Dipl. - Kff r. (FH) Daniela Brandt  
All degree courses  
daniela.brandt@htwk-leipzig.de  
+49 341 3076 – 6391

### Faculty of Civil Engineering

Prof. Dr. (I) Arch. Monica Rossi  
All degree courses  
monica.rossi@htwk-leipzig.de  
+49 341 3076 – 6942

# Information for Exchange Students 2023/2024

### Faculty of Computer Science and Media

Prof. Dr.-Ing. Jörg Blyemehl  
Degree courses in Digital Printing Technologies, Packaging Technology and Sustainability, Media Technology, Publishing Technology, Computer Science, Media Informatics  
joerg.blyemehl@htwk-leipzig.de  
+49 341 3076 – 2324

Prof. Dr. phil. habil. Johannes Tripps  
Degree courses in Library and Information Science, Bookselling and Publishing Management, Museology  
johannes.tripps@htwk-leipzig.de  
+49 341 3076 – 5439

### Faculty of Engineering

Prof. Dr.-Ing. Anke Bucher  
Degree courses in Mechanical Engineering, Energy, Building Services and Environmental Engineering  
anke.bucher@htwk-leipzig.de  
+49 341 3076 – 4224

Prof. Dr.-Ing. Gerold Bausch  
Degree courses in Electrical Engineering and Information Technology  
gerold.bausch@htwk-leipzig.de  
+49 341 3076 – 3103

Department of Student Affairs  
International Student Services

**Incoming Mobility**

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**Internet**

[www.htwk-leipzig.de/en/en-international](http://www.htwk-leipzig.de/en/en-international)

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