



TRAINING AND ORIENTATION PROGRAMME
(according to Art.4, § 2 of the Ministerial Decree No. 142 of 25 march 1998)
(Agreement signed on.....)

Name of trainee
Date and place of birth:
Address:
Fiscal code No.:
Telephon number: email:
Does the student have disabilities?

University status (mark with an "X"):

- University student laurea degree course
- Student attending postgraduate school or course
- Student attending Master course in.....
- Research doctorate in...
- Unfilled unemployed employed

Host Organization:
Address:
Zip code and country:
Tel and e-mail:
Number of employees engaged with no time limit:
Place where the internship will take place (address, department, etc):
Expected days and hours of access to the premises:
Total number of months:....from to
(It is possible to extend the internship in accordance with the regulations in force)

University supervisor:	Tel.number	Qualification:
Organization supervisor:	Tel.number	

Purpose and modalities of the curricular training/stage:

Special conditions that have been agreed upon (please, specify the amount of the possible reimbursemet, meal tickets etc):



UNIVERSITÀ DEGLI STUDI DI ROMA "TOR VERGATA"
Struttura di Raccordo Macroarea di Ingegneria
Via del Politecnico, 1 – 00133 Roma

Insurance policies provided for by the University:

- INAIL insurance coverage for job injuries (gestione per conto)-D.M. 10/10/1985 and art. 2 D.P.R. 09/04/1999
- Insurance coverage for job injuries UNIPOL UGF ASSICURAZIONI n. 58379412
- Civil liability FONDIARIA SAI n. 0472.0709032.46

Trainee's obligations.

The trainee must:

- Follow the supervisors' suggestions and inform them of requirements or needs that may come up during the internship;
- Respect and maintain secrecy on confidential information, about products, processes or on other classified information regarding the organization, that he/she may come in touch with both during the internship and after it has ended;
- Respect the rules and regulations on hygiene and security.

By signing the present agreement, according to the law n° 196/2003 (regarding the protection of personal information) the trainee allows the transmission of his/her personal data to the host organization and consents to the use of this data strictly for purposes directly connected with the present internship relation.

Date:

UNIVERSITA' DEGLI STUDI DI ROMA "TOR VERGATA"

The President of the Course in (Prof.....)

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HOST ORGANIZATION:.....

The legal representative (.....)

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The trainee (.....)

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